



Sher-e-Kashmir
University of Agricultural Sciences & Technology of Kashmir
Main Campus Shalimar Srinagar - 190025

University Order No. 446 (Est.) of 2026

Dated: 07.07.2026

In the interest of administration and for smooth functioning & operationalization of the associated Units of "Green Campus and Waste Management Cell" viz., "Sewage Water Treatment Plant & Waste Management Plant", following Scientific and Technical Staff, in addition to their own duties, are hereby entrusted with the roles & responsibilities as indicated against each, for effective management, operation, maintenance, monitoring and dissemination activities under the said system(s):

Coordinator	Prof. F.A. Lone, Head, Division of Environmental Sciences, FoH, Shalimar
Co-coordinators	Dr. Mohammad Maqbool Mir, Professor-cum-Chief Scientist, Division of Fruit Science, FoH, Shalimar
	Dr. Mudasir Ali, Associate Professor-cum-Senior Scientist, College of Agricultural Engineering & Technology, Shalimar
	Dr. Imtiyaz Jahangir Khan, Assistant Professor-cum-Junior Scientist, Division of Environmental Science, FoH, Shalimar
	Dr. Kalay Khan, Assistant Professor-cum-Junior Scientist, College of Agricultural Engineering & Technology, Shalimar
Scientific Staff from Associated Colleges/Divisions	To be nominated by Dean, Faculty of Horticulture, Shalimar
Skilled Operators	Mr. Nazir Ahmad Lone, FCLA, Division of Environmental Sciences, FoH, Shalimar
	Mr. Mehraj-ud-din Najar, Workshop Assistant, Estates Wing, Shalimar presently deployed at MRCFC, Khudwani
Supporting Staff	Mr. Abdul Majeed Bhat, Attendant, Division of Environmental Sciences, FoH, Shalimar

The services of Skilled Operators and Supporting Staff indicated above shall be deemed to have been detailed exclusively for carrying out their respective assignments under the Units. Their services shall not be diverted/utilized for any work other.

The Terms of Reference and Research Programmes for Students in the respective Units are appended herewith as Annexure-I & II to this Order.

By Order

Sd/-
(Prof. Azmat Alam Khan)
Registrar

No. Au/Adm/7438-68

Dated: 07.07.2026

Copy to the:-

- All Officers of the University _____
- ✓ • Professor Incharge, ARIS, Shalimar for placing the Order on University website.
- All concerned Heads of Divisions _____
- All concerned _____
- Secretary to Vice-Chancellor, SKUAST-K, Shalimar.
- University Order File (w.3.s.c.).

(Javaid Ahmad Bhat)
Assistant Registrar (T)

Dated: 07.07.2026

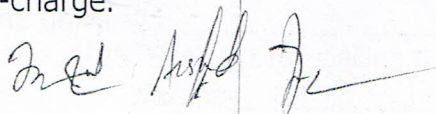
I. Sewage Water Treatment Plant

Terms of Reference (ToR):

- Supervision and monitoring of day-to-day functioning of the Plant.
- Ensuring proper treatment and disposal/reuse of wastewater as per environmental norms.
- Monitoring operational parameters, treatment efficiency, and maintenance schedules.
- Coordinating repair and maintenance of pumps, motors, pipelines, and allied infrastructure.
- Maintaining records related to inflow, treatment process, sludge handling, and reuse of treated water.
- Submission of periodic functioning and maintenance reports to the administration.

Responsibilities of Skilled Operators and Supporting staff:

- Operate and monitor Sewage Treatment Plant (STP) as per prescribed guidelines.
- Check inlet and outlet wastewater flow regularly and maintain operational records.
- Assist in minor repairs and report any equipment malfunction immediately to the concerned authority.
- Assist in maintaining records of water quality parameters and treatment efficiency.
- Ensure that treated water meets prescribed standards for reuse or discharge.
- Maintain cleanliness around sludge drying beds and waste storage areas.
- Maintain hygienic conditions in and around the treatment facility.
- Prevent leakages, blockages, odour issues, and overflow incidents.
- Follow environmental and safety regulations prescribed by the University and statutory authorities.
- Maintain daily logbooks for plant operation, maintenance activities, and consumables.
- Report operational issues, emergencies, and maintenance requirements to the Cell In-charge.



II. Waste Management Plant:

Terms of Reference (TOR)

- Overall supervision and scientific management of the Waste Processing Unit.
- Monitoring segregation, collection, processing, composting and disposal activities.
- Preparation of operational plans and periodic progress reports.
- Ensuring hygienic and environmentally sound waste handling practices.
- Coordination with hostel administration and other campus units for collection of biodegradable waste.
- Monitoring compost quality, processing efficiency and utilization of compost within the campus.
- Reporting mechanical faults and maintenance requirements to the competent authority.

Responsibilities of Skilled Operators and Supporting staff:

- Daily supervision of waste collection and processing activities.
- Monitoring cleanliness and sanitation around the WPU.
- Assisting in composting operations, segregation, loading/unloading, and routine maintenance.
- Maintaining operational registers and labour attendance records. Assisting in minor repairs and reporting technical issues to the respective in-charges.
- Ensuring smooth coordination between labourers and supervisory staff.

