

# SKUAST-KASHMIR COMPTROLLER'S OFFICE

## Circular

Subject: Mandatory annual reconciliation of GPF accounts for FY 2025-26. Reg...

In order to ensure timely issuance of annual GP fund schedules for the FY 2025-26, it is impressed upon the Drawing and Disbursing Officers (DDOs) of all Faculties, Divisions, Research stations & KVKs of SKUAST-K to depute their accounts personnel along with list of subscribers/requisite documents in enclosed format (annexure 'A') and as per attached reconciliation schedule for on the spot reconciliation of GP fund subscriptions, refunds and withdrawals/advances for the FY 2025-26.

Sd/-  
**Comptroller / Director Finance**  
SKUAST-Kashmir

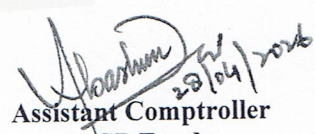
Enclosures:  
Reconciliation schedule  
Annexure A

No: AUK/GPF/2026/853-936

Dated: 28-04-2026.

Copy to:

All concerned.....  
SVC for information of Hon'ble Vice Chancellor, SKUASTK  
PA to Comptroller for information of Comptroller/Director Finance.  
In charge, ARIS, SKUASTK for uploading on University website.  
File.....

  
28/04/2026  
**Assistant Comptroller**  
**GP Fund**  
**SKUAST-Kashmir**

# SKUAST-KASHMIR

## COMPTROLLER'S OFFICE

Reconciliation Schedule Fin. Year 2025-26

S.No	Name of the Faculty/Station/Division	Date
<b>FVSc. &amp; AH SHUHAMA</b>		
1.	Division of Animal Nutrition, FVSc & AH Shuhama	07.05.2026
2.	Division of Animal Biotechnology, FVSc & AH Shuhama	07.05.2026
3.	Division of Animal Reproduction, Gynae and Obst. (ARGO), FVSc & AH, Shuhama	07.05.2026
4.	Division of Clinical Vety. Medicine, Ethics & Jurisprudence FVSc & AH Shuhama	07.05.2026
5.	Division of Vety. Epid.and Preventive Medicine, FVSc & AH Shuhama	07.05.2026
6.	Division of LPT, FVSc & AH Shuhama	08.05.2026
7.	Dean's Office (ALTHA), FVSc & AH Shuhama	08.05.2026
8.	Accounts section, FVSc & AH Shuhama	08.05.2026
9.	Division of Vety. A.H & Extension Education, FVSc & AH Shuhama	08.05.2026
10.	Division of Vety. Anatomy & Histology, FVSc & AH Shuhama	08.05.2026
11.	Division of Vety. Biochemistry, FVSc & AH Shuhama	11.05.2026
12.	Division of Vety. Microbiology & Immunology, FVSc & AH Shuhama	11.05.2026
13.	Division of Vety. Parasitology, FVSc & AH Shuhama	11.05.2026
14.	Division of Vety. Pathology, FVSc & AH Shuhama	11.05.2026
15.	Division of Vety. Pharmacology & Toxicology, FVSc & AH Shuhama	12.05.2026
16.	Division of Vety. Physiology, FVSc & AH Shuhama	12.05.2026
17.	Division of Vety. Public Health, FVSc & AH Shuhama	12.05.2026
18.	Division of Vety. Surgery and Radiology, FVSc & AH Shuhama	12.05.2026
19.	Division of Vety. Clinical Complex, FVSc & AH Shuhama	12.05.2026
20.	Division of LPM, FVSc & AH Shuhama	12.05.2026
21.	Division of Animal Genetics and Breeding, FVSc & AH Shuhama	12.05.2026
<b>FOH, Shalimar</b>		
1.	Dean's office, Faculty of Horticulture, Shalimar	13.05.2026
2.	Division of Entomology, Shalimar	13.05.2026
3.	Division of Environmental Science, Shalimar	13.05.2026
4.	Division of Food Science and Technology, Shalimar	13.05.2026
5.	Division of Fruit Science, Shalimar	13.05.2026
6.	Division of Plant Biotechnology, Shalimar	14.05.2026
7.	Division of Plant Pathology, Shalimar	14.05.2026
8.	Division of Vegetable Science, Shalimar	14.05.2026
9.	Division of Floriculture and Landscape, Shalimar	14.05.2026
10.	Deputy Comptroller (HQR), Shalimar	15.05.2026
11.	Dean, Students Welfare, Shalimar	15.05.2026
12.	Central Library, Shalimar	15.05.2026
13.	Division of Basic Science and Humanities, Shalimar	15.05.2026
14.	Division of Soil Science, Shalimar	15.05.2026
15.	Division of Agri. Statistics, Shalimar	18.05.2026
16.	College of Agri Engineering and Technology, Shalimar	18.05.2026
17.	Deputy Comptroller, (Divisions), Shalimar	18.05.2026
18.	Directorate of Education, Shalimar	18.05.2026
19.	Division of R.C.R.Q.A, Shalimar	18.05.2026
20.	Division of Agronomy /Agri-Meterology, Shalimar	18.05.2026

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# SKUAST-KASHMIR COMPTROLLER'S OFFICE

21.	Directorate of Research, Shalimar	18.05.2026
22.	Directorate of Extension, Shalimar	18.05.2026
23.	Estates Wing, Shalimar	19.05.2026
24.	Institute of business & policy research almond hall,(Agri-economics, Shalimar)	19.05.2026
25.	Div. of community science	19.05.2026
27.	SKUASTK Journal, Shalimar	20.05.2026
28.	Faculty of Fisheries, Rangil	20.05.2026
29.	Faculty of Forestry, Benhama	20.05.2026
<b>FoA, WADURA</b>		
1.	Dean's Office, Faculty of Agriculture, Wadura	21.05.2026
2.	Division of Agronomy, Faculty of Agriculture, Wadura	21.05.2026
3.	Division of Agri Economics and Statistics Faculty of Agriculture, Wadura	21.05.2026
4.	Division of Soil Science, Faculty of Agriculture, Wadura	21.05.2026
5.	Division of PBG, Faculty of Agriculture, Wadura	22.05.2026
6.	Division of Entomology, Faculty of Agriculture, Wadura	22.05.2026
7.	Division of Plant Pathology, Faculty of Agriculture, Wadura	22.05.2026
8.	Division of Agri Extension and Communication, Faculty of Agriculture, Wadura	22.05.2026
9.	Division of Horticulture, Faculty of Agriculture, Wadura	22.05.2026
10.	Division of Basic Science, Faculty of Agriculture, Wadura	22.05.2026
<b>Research Stations</b>		
1.	ARSSSS, Pampore	01.06.2026
2.	College of Temperate Sericulture, Mirgund	01.06.2026
3.	Mountain Research Centre for Sheep and Goat, Shuhama	02.06.2026
4.	Mountain Research Centre for Food Crops, Khudwani	02.06.2026
5.	Ambri Apple Research Centre, Puhnoo, Shopain	02.06.2026
6.	M.C.R.S, Sagam	03.06.2026
7.	E.T.C/F.M.T, Malangpora	03.06.2026
8.	D.A.R.S, Budgam	04.06.2026
9.	M.L.R.I, Manasbal	04.06.2026
10.	MARES, Gurez	04.06.2026
11.	N.S.P, Shalimar	04.06.2026
<b>KVKs</b>		
1.	KVK, Kulgam	05.06.2026
2.	KVK, Bandipora	05.06.2026
3.	KVK, Pulwama	05.06.2026
4.	KVK, Srinagar	05.06.2026
5.	KVK, Kargil-I	05.06.2026
6.	KVK Zanskar-II	05.06.2026
7.	KVK, Leh	05.06.2026
8.	KVK, Nyoma	05.06.2026
9.	KVK, Shopain	05.06.2026
10.	KVK, Budgam	05.06.2026
11.	KVK, Ganderbal	05.06.2026
12.	KVK, Kupwara	05.06.2026
13.	KVK, Bandipora(II), Gurez	05.06.2026

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# SKUAST-KASHMIR COMPTROLLER'S OFFICE

Annexure 'A'

Format of reconciliation for GP fund subscriptions, refunds & advances/withdrawals.

Faculty/Research station/Division.....

Name of the subscriber.....

GP Fund Account No. ....

Month	Subscription w.e.f March 2025 to February 2026	Refunds w.e.f March 2025 to February 2026	Advances / withdrawals w.e.f April 2025 to March 2026	Remarks (Transferred from/to , Retired, Death in Harness)
March 2025				
April 2025				
May 2025				
June 2025				
July 2025				
August 2025				
September 2025				
October 2025				
November 2025				
December 2025				
January 2026				
February 2026				
Total				
March 2026 (for Advances/Withdrawals only)				

Certified that the above statement has been checked and verified from records and found correct.

Certified that No other advance/withdrawal other than as shown above has been drawn by the incumbent during the financial year 2025-26.

Assistant Comptroller/Head/DDO of  
the Faculty/Research station/Division

*[Handwritten Signature]*