Sher-i-Kashmir
University of Agricultural Sciences & Technology of Kashmir
Main Campus Shalimar Srinagar – 190025

Subject: Stepping up of Pay under Article 77-B of JK CSR - Redressal of Anomaly arising from Redesignation/Upgradation.

University Order No. 746(Est.) of 2026
Dated: 30.10.2026

- Whereas, consequent upon the redesignation and upgradation of the post of Assistant-cum-Typist, carrying Pay Level-2, to that of Junior Assistant, carrying Pay Level-4, vide University Order No.250(Est.) of 2026 dated 07.04.2026, certain cases have come to notice wherein senior officials in the cadre of Junior Assistants are drawing lesser pay than their junior counterparts holding the same post in the same Pay Level; and
- Whereas, the aforesaid anomaly has arisen solely on account of the redesignation/upgradation of the post and the consequential fixation of pay, resulting in certain junior officials drawing higher pay than their senior counterparts, notwithstanding their respective seniority positions; and
- Whereas, the matter has been examined with reference to the provisions of Article 77-B of the Jammu and Kashmir Civil Service Regulations (JK CSR) read with O.M. No.A/Clar(2018)-1225 dated 18.06.2019, issued by Finance Department, GoJK, which provides for stepping up the pay of a senior Government servant to the Level of Pay of a junior Government servant in the same cadre, subject to fulfilment of the prescribed conditions; and
- Whereas, the pay anomaly pertains specifically to senior officials who were previously holding the post of Assistant-cum-Typist in Pay Level-2 and were subsequently redesignated/upgraded to the post of Junior Assistant in Pay Level-4, while their junior counterparts in the same cadre are drawing higher pay.

Now, therefore, in accordance with the applicable provisions of Article 77-B of JK CSR and the aforesaid Finance Department, GoJK Office Memorandum, it is hereby ordered that the pay of eligible senior officials belonging exclusively to the cadre of Junior Assistants, who were previously holding the post of Assistant-cum-Typist in Pay Level-2 and were subsequently redesignated/upgraded to the post of Junior Assistant in Pay Level-4, and who are drawing lesser pay than their junior counterparts in the same cadre solely on account of the aforesaid redesignation/upgradation and consequential pay fixation, shall be stepped up to a figure equal to the pay fixed for their respective junior counterparts in Pay Level-4, with effect from the date of the July increment of the respective junior official, i.e., 1st July of the relevant year, subject to fulfilment of all prescribed conditions under Article 77-B of JK CSR and verification of service particulars.

The Drawing and Disbursing Officers (DDOs)/Accounts Officers concerned shall process and implement the benefit strictly in respect of officials falling within the aforesaid category, after due verification of their eligibility and fulfilment of the prescribed conditions. Necessary entries shall be made in the Service Books of the officials concerned.

It is further clarified that this Order is specific to the aforesaid cadre and category of officials and is intended solely to address the pay anomaly arising from the redesignation/upgradation of the post of Assistant-cum-Typist to Junior Assistant. It shall not be construed as a general order or as creating any automatic entitlement to pay stepping-up for other Junior Assistants, employees of other cadres or categories, or officials whose cases do not fall within the specific circumstances covered by this Order.

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Any other claim shall be examined independently under the applicable rules and shall not be admissible merely on the basis of this Order.

By order.

Sd/-
(Prof. Azmat Alam Khan)
Registrar

No. Au/Adm/Plac/ACT-13/05/20296-366
Dated: 30.10.2026

Copy to the:

- All Officers of the University.
- Comptroller, SKUAST-K, Shalimar.
- Director Information Technology, SKUAST-K, Shalimar for placing the order on University website.
- All Heads/DDO's of the Divisions/Faculties/Directorates/Colleges/Stations and other constituent Units of SKUAST-K.
- Assistant Comptroller (Budget), Comptroller's Office, Shalimar.
- All Assistant Comptroller(s).
- Secretary to Vice Chancellor, for kind information of Hon'ble Vice-Chancellor, SKUAST-K, Shalimar.
- Nodal Officer, HRM Cell for information and further n/a.
- All concerned.
- University Order file (w.3.s.c.).

30/10/26.
(Aamir Mohi Ud Din)
Assistant Registrar (Est.)

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