Sher-e-Kashmir
University of Agricultural Sciences and Technology of Kashmir
Office of Director Research
Shalimar Campus, Srinagar –190025
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No. AU/DR/26/8638-99 Dated: 04/ 11 /2026

CIRCULAR
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Subject:- Forwarding of proposals to Directorate of Research – reg.

It has been observed that certain proposals are being forwarded to the Directorate of Research by the Deans of different faculties/HoDs/PIs even in matters where the requisite competence and authority to take decisions and initiate necessary action is already vested with them under SKUAST-K Statutes, which creates unnecessarily burden to the Directorate of Research.

At the same time, it has also been noticed that certain proposals to be routed through Directorate of Research are being submitted directly to the Competent Authority.

In this regard, it is for information of all concerned that only such cases should be submitted to the Directorate of Research which falls beyond their competence or delegated powers and ensure that every proposal falling within the purview of the Directorate must be routed through the Directorate of Research before being submitted to the Competent Authority.

This Circular shall be followed in letter and spirit

Director Research
30/X

Copy to:

- All Officers of SKUAST-Kashmir for information
- All Deans/associate Deans of Colleges, SKUAST-Kashmir for information and necessary action
- All Heads of Divisions/Research Stations/Centres/Units/KVKs of the University for information and necessary action
- Incharge ARIS, Shalimar for uploading the circular on University website
- SVC for kind information of Hon'ble Vice-Chancellor

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