



**Sher-e-Kashmir**  
**University of Agricultural Sciences & Technology of Kashmir**  
**OFFICE OF THE REGISTRAR**

(Academic Section)

Main Campus, Shalimar, Srinagar-190025

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0194-2461544 [dracad@skuastkashmir.ac.in](mailto:dracad@skuastkashmir.ac.in)

Subject: Document Verification/Counselling in respect of eligible candidates for provisional admission to various Masters Degree Programmes of Domiciles of UT of J&K and UT of Ladakh for the Academic Session 2024-25

**NOTICE**

It is notified for the information of all concerned that Document Verification/ Counselling in respect of eligible candidates, (who applied Online on designated portal of University official website [www.skuastkashmir.ac.in](http://www.skuastkashmir.ac.in) in response to Admission Notice No. Au/ Acad/ UET (UG-PG)-2024 / 138-213 Dated 03-04-2024 read with No: Au/Acad/ UET(UG-PG)-2024/382-430 dated 12-04-2024 No: Au/Acad/ UET(UG-PG)2024/1036-1105 dated 30-04-2024 and subsequent to merit obtained in UET-PG-2024 examination held on 26<sup>th</sup> May, 2024 for seeking provisional admission to various Masters Degree programmes under Domicile of UT of J&K and UT of Ladakh Categories, only) shall be conducted in Offline Mode at Nund Reshi Hall, Shalimar Campus as per the following schedule:

S.No	Category	Stream	Date and Event		Time	Remarks
			Document Verification	Counselling		
1.	UT of J&K and UT of Ladakh	<ul style="list-style-type: none"><li>• Agriculture</li><li>• Horticulture</li><li>• Food Processing Technology/ Food Processing Engineering/ Food Safety and Quality</li></ul>	24-07-2024	25-07-2024	9.30 AM	
2.		<ul style="list-style-type: none"><li>• M.V.Sc &amp; AH</li><li>• M.F.Sc</li><li>• MBA</li><li>• Forestry</li><li>• Sericulture</li><li>• Agricultural Engineering</li><li>• Microbiology</li><li>• Bio-Chemistry</li><li>• Bio-Technology</li><li>• Environmental Science</li><li>• Statistics</li><li>• Plant Physiology</li></ul>	30-07-2024	31-07-2024	9.30 AM	Applicants possessing Bachelors Degree of 10+2+3 duration.

- The candidates are required to compulsorily furnish two sets (one each in original & Xerox) of the following documents at the time of Document Verification/ Counselling:
  - D.O.B Certificate (10<sup>th</sup> Certificate from Competent Board/University)
  - 10+2 Marks Certificate from the competent Board/University.
  - Provisional Degree Certificate at UG level i.e 10+2+4/10+2+3 wherever applicable

- iv. Migration Certificate from the University/College last attended other than SKUAST-K.
- v. Domicile Certificate issued by the concerned Competent Authority
- vi. Print out of Online Application Form
- vii. Passport size front-pose photographs (4 nos)
2. Non -refundable counselling fee of Rs 1000/- shall have to be paid by the Candidate and in case of allotment of seat at the Counselling, the candidates shall have to pay in full & on-spot the prescribed semester fee, excluding Hostel Fee.
3. In case a candidate fails to deposit the requisite prescribed Semester fee, in full and the Counselling Fee of Rs 1000/- (Non-refundable at the time of Counselling, he /she shall forfeit the selection /admission and the seat so forfeited shall be offered to the immediate next candidate in order of merit.
4. The candidates are required to attend, on their own expenses the Document Verification /Counselling on stipulated date/time and venue, failing which their candidature for provisional selection/admission shall not be considered at their own risk & responsibility.
5. Mere presentation of a candidate for Document Verification and /or Counselling, if called for, shall not confer upon him/her the right to selection/admission unless otherwise eligible.
6. The seats shall be filled strictly as per prescribed eligibility in order of merit
7. No Under Process Certificate in respect of any requisite document shall be entertained/accepted under any circumstances
8. Only complete requisite Qualifying Examination shall be entertained.
9. No Date of Birth Certificate other than Matric (10<sup>th</sup> Class) Certificate duly issued by Competent Board/University, shall be entertained.
10. Specimen of following formats are available herewith for submission by the candidates at the time of Document Verification and /or Counselling, as the case may be.
  - a. Document Verification Form
  - b. Counselling Form
  - d. Authority Letter for attending Document Verification and /or Counselling by authorized representative in case the candidate is not able to attend Document Verification and /or Counselling, as the case may be, in extreme exigency only.
11. The Candidates are advised to regularly visit University website [www. skuastkashmir.ac.in](http://www.skuastkashmir.ac.in) for other details and updates.

**Note :** The Document Verification/ Counselling as notified herein above **shall not be** applicable to the candidates who have applied for provisional selection /admission to PG Degree Programmes under NRI-Sponsored and Other States/UTs Category

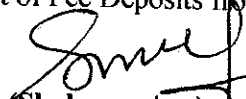
**By Order**

Sd/-  
(S.Sirajuddin)  
Deputy Registrar (Acad)

AU/Acad/UET-2024/Counselling/4570-4670  
Dated: 22-07-2024

Copy to :-

- ❖ All Officers of the University.
- ❖ All concerned Members of the Counselling Board.
- ❖ All Heads of Divisions/Research Stations /Institutes/KVK's/ Schools of the University.
- ❖ Prof. I/C ARIS, SKUAST, Shalimar for uploading on university official website alongwith enclosures
- ❖ All Deputy/Assistant Registrars of the University
- ❖ All Deputy/Assistant Comptrollers of the University.
- ❖ Branch Head, J&K Bank SKUAST-K, Shalimar with the request to make available to concerned staff during the Counselling process for the receipt of Fee Deposits from the candidates who will be allotted seats.
- ❖ Secretary to Vice-Chancellor SKUAST-K, Shalimar.

  
(Shabnam Ara)  
Assistant Registrar (Acad)



**PROFORMA OF AUTHORITY LETTER AND UNDERTAKING FOR AUTHORIZED REPRESENTATIVE TO PARTICIPATE IN DOCUMENT VERIFICATION/ COUNSELLING ON BEHALF OF CANDIDATE**

**AUTHORITY LETTER**

I ..... Son/Daughter of Shri.....  
bearing (UET-PG)-2024 Roll No.....do  
hereby authorize Mr/Ms..... Son/Daughter/Spouse  
of Shri .....R/o..... to  
represent me on ..... (date) before the Document  
Verification Team/Counselling Board for Provisional Admission in SKUAST-Kashmir for the  
Academic Session-2024-25

Colour Photograph of  
the Candidate same  
as pasted on  
Application Form

Attested by the  
Dean/Principal of the  
College last attended or  
by a Gazetted Officer  
(with full address of  
Attesting Authority)

Name.....  
Marks/Points :.....  
Stream :.....  
Roll No.....  
Address.....

Colour photograph  
of the authorized  
representative

Photograph of  
Representative to be  
attested by Gazetted  
Officer

(Signature of authorized representative)

(Attested by the Candidate)

I ..... Son/Daughter of Mr.....  
D.O.B..... (Years) bearing UET Roll No.....  
placed at Merit/Rank ..... in University Entrance Test (UET-  
PG) 2024 do hereby affirm and undertake that the decision of my authorized representative  
namely Mr/Ms .....Son/Daughter/Spouse of  
Mr.....R/o..... regarding the  
document verification/Provisional admission in SKUAST-Kashmir shall be binding on me in  
letter and spirit and I shall not have any claim whatsoever, other than the decision taken by my  
authorized representative on my behalf.

Signature of the candidate

Name.....

UET-PG Roll No.....



**FORM OF COUNSELING**  
**For Admission to Masters Degree Programme (Session 2024-25)**

Merit/Rank No. \_\_\_\_\_

1. Name of the Candidate: \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Address for Correspondence: \_\_\_\_\_
4. Category: \_\_\_\_\_
5. Sex (M/F): \_\_\_\_\_
6. Date of Birth: \_\_\_\_\_
7. Age as on 31-12-2024 \_\_\_\_\_ Years/ \_\_\_\_\_ Month(s)/ \_\_\_\_\_ Day(s)
8. State of Domicile: \_\_\_\_\_
9. Nationality: \_\_\_\_\_
10. Immediate Contact No. \_\_\_\_\_
11. E-mail: \_\_\_\_\_
12. Details of Qualifying Examination:

Examination Passed	Year of Passing	OGPA		OGPA % age of Marks	%age of marks in the subject(s) preferred	Board/ University	Duration of Programme
		Max	Obtained				
UG							

13. Whether employed YES/NO (if Yes, Name of the Organization/Department) \_\_\_\_\_  
 No Objection Certificate issued: \_\_\_\_\_  
 YES/NO

14. Subject of Choice for Admission:

	Sub-Subject Preference
	1.
	2.
	3.

I, \_\_\_\_\_ further undertake that the option/choice of discipline/  
 vacancy, relevant to my Degree Programme at Undergraduate level, exercised by me as above for  
 admission to Masters Degree Programme is final. I shall have no claim on any other seat except for the  
 discipline of my choice.

Signature of Checking Officer

Signature of candidate/representative

**FOR OFFICE USE ONLY**

Admission granted: YES/NO

Category \_\_\_\_\_

Subject/Discipline allotted: \_\_\_\_\_

Signature of Chairman Counselling Board

*(Handwritten Signature)*